

# **Camp Fantastic 2023 Application Packet**

Checklist, Instructions, Application, and General Information

CF2023 is Sunday, <u>August 13<sup>th</sup> to Saturday</u>, August <u>19<sup>th</sup></u>, 2023.

Please read all of this material *thoroughly*. If you have any questions, please call toll free at 888-930-2707.

### **Checklist of Enclosed Forms**

- 1. Camp Fantastic 2023 Application and Health Insurance Information (*to be completed by parent and/or legal guardian include copy of current immunization record*)
- 2. Camper Information Sheet (to be completed by camper)
- 3. Scholarship Application *(if needed)*
- 4. Special Love Attendance Permission/Release Form
- 5. Code of Conduct
- 6. Medical Consent and Participation Form
- 7. Psychosocial Assessment Form

<u>All of the above forms must be completed in full and emailed, along with a photo showing your child's face (4x6, school photo, Polaroid, etc.)</u>, as soon as possible to dsmith@specialove.org.

If you'd prefer, you may also print, sign, and mail your application forms and photo to: Camp Fantastic (Attn: Dave Smith) 158 Front Royal Pike, Suite 311 Winchester, VA 22602 Or fax materials to 540-667-8144.

**Deadline for Camp Application is** <u>July 1, 2023</u>. Applications received after that date will be reviewed on a case-by-case basis and as space allows.

### Relationship of Camp Fantastic to the National Institutes of Health (NIH):

To better protect the health and care of your child while at camp, Camp Fantastic has a special arrangement with the National Institutes of Health (NIH) to set up a working medical unit at the camp site. Because of this affiliation, and to assure the health and safety of your child, it will be necessary for him/her to receive a camp screening (informal interview) with the Medical Coordinator (Camp Nurse) prior to camp.

This screening will involve no medical testing or physical examination and is at no cost to you. Because it is such a vital part of our preparations for camp, any child who does not complete a screening will not be eligible to attend.

The medical staff of NIH includes Jack Shern, M.D., Camp Physician and Tammy Jenkins, R.N., Medical Coordinator/Camp Nurse representing the National Cancer Institute, NIH. Their staff will provide expert medical care during the week of camp. Campers will be considered participants in a "protocol" of NIH that examines the psychological benefits of a camping experience for children with cancer. (**This protocol will not include any medical testing and is simply a means by which expert medical supervision and care can be provided to Camp Fantastic within the framework of NIH.**)

Please call Tammy Jenkins if you have any questions or concerns regarding the **medical care** of your child at camp (phone: 240-760-6550, cell: 240-461-7952, or e-mail: tjenkins@mail.nih.gov). **For other questions about camp**, call Dave Smith at 888-930-2707 or e-mail him at dsmith@specialove.org.

## K\Uh\UddYbgʻUZhYfinci `giVa]hincif`5dd`]WUhjcb':cfag.

1. Special Love will send a follow-up letter and a request for medical information <u>directly</u> to your child's physician. <u>It is important that you complete the section on the front page of the application regarding</u> <u>your child's physician correctly, with complete address, phone, and fax number</u> (\*\**If your child has multiple physicians, please put contact information for the physician you think has the best overall understanding of your child's cancer and general health*\*\*). After your physician has completed this form, it will be sent directly back to Special Love. We hope to complete this process by July 14th.

2. Once we receive your child's application, you will be notified of the pre-camp screening schedule and your options for your child.

Because NIH requires witnessed parental signatures on camp forms, <u>Uparent or `Y[U`[ i UfX]Ub'k \ c`\ Ug</u>` <u>h Y'U h cf]mihc gj[ b'a YX]VU WebgYbhZefa g'Zef'nc i f'W] `X must be df YgYbh</u>during the screening, and the screening must be completed <u>before</u> he/she can be accepted to Camp Fantastic.

**All other relevant NIH forms** will be completed at this screening, including an Authorization for Release of Medical Information NIH form.

3. **In July,** applications will be reviewed by our Camp Committee and we will send out acceptance letters with information concerning bus schedules (all campers come to Camp Fantastic on a bus provided by Camp Fantastic, even if it's just from Front Royal, which is on 5 miles from camp), the location of bus pick-ups, what to bring (clothes, etc.), and other helpful information. See the list of transportation areas below.

4. **In August**, we'll send a **Final Health Update Form for Parents/Legal Guardians**. This form should be completed by parents/primary caregivers and **must be brought with the child to the bus** (along with any changes to medications your child may be taking). Last-minute questions or changes to your child's health should be reported immediately to <u>Tammy Jenkins at 240-760-6550 (work) or 240-461-7952 (work cell)</u>.

### Other Important Information:

### Promotional Materials/Release Forms (Form 4)

Special Love's promotes its programs on our social media platforms and in promotional materials provided to individuals who wish to volunteer time, money, and materials to programs. During camp, we often take many pictures of camp activities in which your child may be included. Please complete the enclosed permission form for use of their photo. Be assured your child will not be included without your permission, and photos in no way disrupt the daily activities of camp.

## Transportation

Camp Fantastic will arrange round-trip transportation to the Northern VA 4-H Educational Center in Front Royal from Baltimore and Bethesda, MD and from Norfolk, Staunton, Richmond, and Fredericksburg, VA. Information regarding transportation will be forwarded later. We ask that parents not bring their children to camp or visit during the week as it has been proven that children adapt better to a camping situation (and experience less homesickness) if they travel by bus with other campers.

### Pre-camp experience

First-time camp jitters? Your family can enjoy a pre-camp experience and meet our staff at **Summer Family Day on Sunday, June 18th, at Smokey Glen Farm BBQ** in Gaithersburg, MD. We'll have crafts, sports, mini-golf, zip lines, great food, and more! We'll email an invitation, but call us at 888-930-2707 if you don't receive a flyer by May 1, 2023. You may also visit <u>specialove.org/events</u> to register online!

## Form 1 – CAMP FANTASTIC 2023 APPLICATION

Office Use Only Date Received: Application Number: 2023 -

## To be completed by parent or legal guardian: (Please **print or type**)

Camper's Name:					
(First)		(MI)		(Last)	
Date of Birth (Mo/Day/Yr)	Age at Camp	Height (Ft/Inches)		Gender	
Street Address (Primary Resid	lence)		Apt No.		
City	State	Zip	Home	e Phone (Area Co	ode)
Please check Camp Bus Pic	Black/African Americ Pacific Islander; □ M	an; □ Asian; □ lultiple Races; p <b>rfolk □ Front</b>	American India □ Unknown : <b>Royal □ Bal</b> t	an/Alaska Native; timore	
CONTACT INFORMATION (F	lease include Area	Codes for all pl	none numbers	)	
<b>Parent #1/Legal Guardian</b> : N Home Phone: Cell Phone:		Daytime/V	Vork Phone:		
<b>Parent #2/Legal Guardian:</b> N Home Phone: Cell Phone:		_ Daytime/V			
Emergency Contact (If parent(	s)/guardian(s) cannot be				
Home Phone:		_ Daytime/V	Vork:		
Cell Phone:		Relationship	to Child:		
Diagnosis:			Date of Diagr	nosis:	
Other illnesses or problems:					
Treatment Hospital/Clinic:					
Has your child completed all <b>c</b> Date of last <b>cancer-specific</b> t	ancer-specific ther reatment:	apy (i.e. is you	r child "off-trea	itment")? YES	NO
Without the below information a cghclosely in	on your application ca volved in your child's				
Important Information					
Physician:		P	hone:(Area	Code)	
Physician Address:					
Physician FAX #:					

Camper's Name:	Page 2
(Please Print)	_
Health-Related Questions: I. Does your child have: (Check all that apply) Hearing aid(s); Artificial Limb; Glasses; Contacts; Hic Portacath; PICC; VP Shunt; Ommaya Reservoir; Oth	
II.       Has your child received the immunization/vaccination for:         1.       Measles/Mumps/Rubella (MMR) YESNO       5.       COVID-19         2.       DPT/OPV (IPV)       YESNO       > Vaccine #1         3.       Tetanus Booster       YESNO       > Vaccine #2         4.       Varicella/Chicken Pox       YESNO       > Boosters	
(NOTE: <u>Please include a copy of your child's most current immunization reco</u>	rd with this application _
we must have a current copy of this record for your child to attend car	<u>np</u> )
<ol> <li>Has your child had chicken pox <u>disease</u> or shingles? YESNO DA</li> <li>Does your child have a problem with bed wetting? YESNO</li> <li>Does your child have a problem with sleep walking? YESNO</li> <li>Has your child had head lice? YESNO</li> <li>Has your child's first time away from home without you? YESNO</li> <li>ALLERGIES (Please attach additional page, including camper's name,</li> </ol>	_
a. Does he/she have any <u>ALLERGIES TO MEDICATIONS</u> ? YESNO medication allergies & describe symptoms <u>for each</u> allergy	_ If yes, please list
<ul> <li>b. Does he/she have <u>SEASONAL OR ENVIRONMENTAL ALLERGIES</u>? YES</li></ul>	? YESNOIf yes,
<ol> <li>Does your child have any behavioral/psychological/emotional problems or NO</li> <li>If yes, please describe (use Form 7 to elaborate)_</li> </ol>	diagnoses? YES
8. Does your child have any limitations to activities? YESNO <i>If yes,</i>	please describe:
<ol> <li>Does your child have any special diet restrictions/needs? YES NO describe:</li> </ol>	If yes, please
Health Insurance Information	
MUST BE PROVIDED - In the absence of this information, families will be responsible for cost of emergency care.	
Insurance Carrier:	
Name of Insurance Holder:	
Group No.:	
Policy No.:	
Address and Phone of Carrier:Street	
City State Zip Phone (Area	Code)
□ Child Does Not Have Insurance	

## Form 2 – CAMPER INFORMATION SHEET

*Instructions:* To be completed by Camper. Where applicable, circle your answers.

FIRST & LAST Name (Printed):
Is this your first time at Camp Fantastic? YES NO
If not, how many years have you been a camper?
Is this your first time away from home? YES NO
What is your t-shirt size? (Special Love will be giving each camper a camp shirt—please give us correct size)
Child: Small(8) Medium(10) Large(12)
Adult: Small Medium Large Extra Large XX Large
Do you have a nickname? YES NO If yes, what is your nickname?
How old are you? What grade are you in?
What are your favorite subjects?
Do you have any hobbies? If so, what are they?
What are your favorite sports?
Do you like crafts? YES NO
What are your favorites?
Do you know how to swim? YES NO
Have you ever canoed? YES NO
Do you like to read? YES NO What is your favorite book?
Have you ever gone Horseback Riding?
Do you play checkers? YES NO Scrabble? YES NO Cards? YES NO Chess? YES NO
A Musical Instrument?
What do you want to do most at Camp?

This page intentionally left blank. For best results when printing 2-sided, please adjust your Printer Settings to print pages 3-13. Thanks!

## Form 3 – SPECIAL LOVE/CAMP FANTASTIC SCHOLARSHIP REQUEST FORM

Scholarships for the \$25.00 registration fee are readily available from Special Love, Inc. in cases of financial need. If you desire this scholarship, please complete this form and return it to Special Love with your Camp Fantastic application. Thank you.

Camper Name:		
Address:		
City:	State:	Zip:
Phone Number:		
Home: Area Code		
Office: Area Code		

I am requesting a scholarship for the \$25.00 registration fee for Camp Fantastic 2023

Signature:

\_\_\_\_Date:\_\_\_\_\_ (Parent or Guardian)

### Form 4 – SPECIAL LOVE PARENTAL CONSENT AND RELEASE FORM

## Consent to Participate and Release from Liability

- 1. <u>Consent:</u> I agree that my child <u>may fully participate in Special Love's Camp Fantastic activities at the Summer 2023 camp except as noted on his/her medical forms.</u>
- 2. <u>Transportation Consent:</u> I further consent to the transportation to, from, and while at the Summer 2023 camp, including, but not limited to, transportation within the Northern Virginia 4-H Educational Center and during authorized off-campus trips such as farm day and the golf outing. I acknowledge that Special Love, Inc. shall arrange for transportation to and from the Northern Virginia 4-H Educational Center.'y j kej ku'' located in Front Royal, VC. from designated departure areas in or near the NIH campus in Bethesda'cpf Dcnko qtg.'MF, and in the cities of Norfolk, Richmond, Fredericksburg, Ucwpvqp, and Front Royal, VC, and for authorized outings during camp, by a privately owned and operated bus(es), vans, and other suitable vehicle(s).
- 3. <u>Release from Liability</u>: I expressly waive all claims or causes of action against Special Love, Inc., its staff, officers, directors, trustees, volunteers, and their legal heirs and assigns on account of any injury and/or illness that may result from the negligence of Special Love, Inc. or any person named above. This consent does not release Special Love, Inc. from liability for intentional or reckless acts of Special Love, Inc. or any person named above.
- 4. <u>Indemnification:</u> I agree to indemnify and hold harmless Special Love, Inc. and its staff, officers, directors, trustees, volunteers, and their legal heirs and assigns from any loss or liability arising from my acts or omissions or those of my child in connection with my child's attendance at Camp Fantastic.
- 5. <u>Media Coverage:</u> I acknowledge that reporters, photographers, and other members of the media "\*\*penvf kpi " uqekcn'o gf kc+may attend Camp Fantastic in order to increase the awareness about Special Love, Inc. and its programs including Camp Fantastic and about children with cancer. I grant permission for my child to be interviewed, photographed, and filmed by any member of the media at Camp Fantastic. I understand that Special Love, Inc. is not responsible for the content of the media coverage \*qvj gt "vj cp ku"qy p"uqekcn'o gf kc+" cnd that my child will not be paid for any media work.
- 6. <u>Promotional Materials</u>: I grant permission for my child to be included in photos and video used both on social media and in promotional materials, to be used to publicize Special Love, Inc. and its programs, including Camp Fantastic, as well as the National Cancer Institute.
- 7. <u>Emergency Contact</u>: I agree that if no parent or guardian is available at our place of residence during the camp session, we will advise the camp administration where we may be contacted in case of an emergency.
- 8. <u>Pen Pal List:</u> Special Love will provide Camp Fantastic campers and staff with a Pen Pal list at the completion of the 2023 session. Please initial here \_\_\_\_\_ if you **DO NOT** want your child to be listed.

Signed:\_\_\_\_\_

(Parent or Guardian)

Camper's Name:

Print Name:

Relationship (if other than parent):\_\_\_\_\_

Date: \_\_\_\_\_

### (Please Print)

## Form 5 - CODE OF CONDUCT FOR CAMP FANTASTIC

In a continuing effort to offer campers the best events possible with the most memorable outcomes, we feel several rules of camper behavior should be understood and agreed to by the camper and the parent/guardian before attending any Special Love event. Please note that while we don't expect problems, this code of conduct is simply a way to provide a safeguard for both you and us.

Please discuss with your child the following rules and the importance of adhering to them during their time as a camper at this Special Love program. Campers and parents/guardians <u>must sign this form in order to participate</u>.

### Code of Conduct

- 1. Each camper is to attend and be actively involved in all parts of the planned program including attending all scheduled functions. Curfew is to be followed as specified in the schedule for the week. Failure to be in assigned locations may lead to dismissal from camp. Some areas are off-limits to campers (e.g., swimming pool, lake, challenge course) unless under appropriate instructor supervision.
- Campers should remain at Camp Fantastic until the Camp is scheduled to end. Campers may not leave Camp without
  prior permission from Camp Director, or other Assistant Camp Directors. Campers may only be picked up from Camp
  Fantastic by the person designated on the Health Form. Identification may be requested at the time of pick-up. Prior
  notice is required for special pick-up from Camp Fantastic.
- 3. Campers are expected to follow the directions of Special Love volunteers and paid staff. All campers are under the supervision of the Camp Director, Assistant Camp Directors (2).
- 4. Campers should respect the property of others and be responsible for themselves. Deliberate destruction or removal of facilities or equipment is not permitted. Financial responsibility for any damages caused by deliberate destruction will be assumed by the camper and/or parents/guardians. The same applies to the property and personal items of other campers. Theft is expressly forbidden at Special Love programs. Unless invited, campers are not allowed in rooms other than the one you've been assigned to.
- 5. Campers should treat all others and themselves with respect. Aggressive, abusive, vulgar, or violent language and behavior towards others (e.g., fighting, threats, insults, cursing, and discrimination) will not be tolerated.
- 6. Inappropriate displays of affection (e.g., kissing, cuddling, or other sexual innuendo) are not acceptable behavior while at Camp Fantastic.
- 7. Campers should respect the privacy of others. Girls are not permitted in boys' lodging rooms nor are boys permitted in girls' lodging rooms.
- 8. Possession, distribution, or use of fireworks, weapons, knives, or other items that can be used as a weapon are not permitted at Camp Fantastic, except under adult supervision in scheduled instructional activities (e.g. shooting education class supervised by a certified instructor).
- 9. Possession, distribution, or use of alcoholic beverages, illegal drugs, tobacco products, or unauthorized prescription drugs are not allowed at any Special Love sponsored program and must be reported to law enforcement. Special Love, Inc. reserves the right to conduct a search of a camper's outer clothing, luggage, personal belongings, lodging rooms, and furniture being used by a camper if there is "reasonable suspicion" that the camper has drugs, alcohol, tobacco, or weapons.
- 10. Animals and pets are not allowed at Special Love programs unless needed to accommodate a disability or as part of an organized program, or through specific authorization from the Special Love office. Animals that are used as part of a Special Love event should always be provided with proper care.

(Please Print)

11. Electronic and mechanical devices (e.g. cellular phones, pagers, walkie-talkies, video games, radios, CD players, TVs, or laptop computers) are not allowed at Special Love programs unless they are needed as part of an organized Special Love program, or with authorization from the Special Love office. Without authorization, these items will be confiscated and returned to the camper (or the camper's parents/guardians) at the end of the program.

#### **Consequences**

Unacceptable behavior during Camp Fantastic (as defined within this Code of Conduct or through a review process by a conference of adult leaders and program staff) will result in consequences to the camper. Consequences may include:

- 1. a warning and probationary period;
- 2. early release from Camp Fantastic program without refund;
- 3. restitution or repayment of damages;
- 4. denial of future participation in any Special Love programs for one or more years as determined by the Executive Director, Camp Director, and/or Assistant Camp Director(s);
- 5. forfeiture of financial support for a Special Love program;
- 6. releasing the youth to the appropriate law enforcement agency and/or the proper authorities.

NOTE: Any conduct not specifically covered by this Code of Conduct but deemed inappropriate by those responsible for the Special Love program will be viewed as a violation and appropriate action will be taken. If an infraction occurs, the person in charge of the Special Love program will provide appropriate communication to parents/guardians.

**<u>Signature(s)</u>** (Camper and parent/guardian signatures are required for campers under 18.)

I have read and understand the above "Code of Conduct" and will abide by the expectations described in the Code of Conduct. I understand that if I act inappropriately, I will have to accept responsibility for my actions that may result in the consequences listed above.

**Camper Signature** 

Please Print Name Here

Date

I have discussed and reviewed this Code of Conduct with my child. I understand that failure to abide by this Code of Conduct may result in the consequences listed above which includes no refund. In the event that this code is violated, I agree to come to the Special Love program to pick up my child at the request of the adult in charge of the Special Love program. I further understand that if I refuse to pick up my child, am unavailable, or fail to make timely arrangements to retrieve my child, Special Love program staff may contact law enforcement or social services to provide necessary protection for a child in need of services. I acknowledge responsibility for all fees/charges that may result from said services.

Parent/Guardian's Signature (for participant under 18 years old)

Date

### (Please Print)

## Form 6 – MEDICAL CONSENT FORM

As part of the research study entitled <u>Psychological Benefits of a "Normalized" Camping Experience for</u> <u>Children with Cancer</u>, in which my child is participating, I hereby consent for my child to attend Camp Fantastic from August 13-19, 2023 subject to his or her completing and meeting the pre-camp screening requirements, and I agree to adhere to the rules and guidelines established by the camp. I understand the nature of the study as described in the Instruction Sheet from Special Love, Inc.

In addition, I understand and agree to the following:

1. The U.S. Government/NIH is not responsible for any claims or injuries which may occur on camp property or arising from any camp activity (such as hiking), whether or not occurring on camp property. I understand that the camp carries full liability insurance to cover such contingencies.

2. I consent to my child participating in the normal and usual activities of the camp (such as hiking, swimming, boating, crafts), which are not medically inadvisable and which are otherwise suitable for my child, in light of his or her age and liabilities, and given the nature and severity of his or her illness.

3. I consent to the administration of oral therapies and appropriate medical care as necessary, by qualified NIH medical personnel. I understand that in the event of an emergency, or the need to administer intensive care, arrangements will be made to promptly transport my child to a local hospital or the NIH Clinical Center (as may be in my child's best interest), by whatever reasonable means are available.

Note: For the safety and well-being of all campers, a complete and signed Final Health Update Form for Parents/Guardians is required for participation in Special Love's Camp Fantastic. This form will be mailed to you 2 weeks prior to camp and should be completed by a parent/legal guardian as close to camp as possible. This form, along with all medications the child might need at camp, must be turned in at the bus to Camp Fantastic.

<u>Medication Policy</u>: All medications submitted at the bus registration **MUST** be in the **ORIGINAL CONTAINER WITH THE CAMPER'S NAME PRINTED ON THE BOTTLE.** (This includes over-the-counter medications.) Other bottles, bottles printed with someone else's name, pill boxes or any other type of container besides the original, will not be accepted. Actual dosage listed on the bottle **must** be followed unless there is a written note from the prescribing doctor outlining different indications. <u>There can be no exceptions to this policy</u>. If you have any questions, please contact Tammy Jenkins (office: 240-760-6550; cell: 240-461-7952; email: tjenkins@mail.nih.gov) before camp starts.

4. Although I remain free to withdraw my child from the camp at any time, I understand that, in order for my child to derive full benefit from the experience, it is expected that he or she will be permitted to complete the camping experience without parental intervention.

I have read the explanation and conditions given above, agree to them, and hereby give permission for my child to attend Camp Fantastic.

Signature of Parent or Guardian

Date

Print Parent/Guardian Name: \_\_\_\_\_

Relationship (if other than parent):

Camp	er's Name:
	(Please Print)
Form	7 – PSYCHOSOCIAL/BEHAVIOR-RELATED QUESTIONS *This will help your child's counselor(s) to provide the best possible care.
1.	Has your child ever been to sleep-away camp before?
2.	How does your child feel about going to camp?
	Resistant Nervous Okay Excited Can't Wait!
3.	Does your child get homesick or have separation issues when away from home? Yes No
	a. If yes, please explain:
4.	Does your child interact well with kids his/her age at school? Yes No a. In groups? Yes No
	b. One-on-one? Yes No
	c. Comments
5.	Does your child function well at his/her age level? Yes No a. If no, please explain:
6.	Does your child have any behavioral challenges: Yes No a. If yes, please explain
	i. How are these behaviors handled at home?
	ii. How are these behaviors handled at school?
7.	Is your child currently having any behavioral or emotional difficulties?
8.	Has your child experienced any other stressful life events in the past year? (death of family member, friend or pet, divorce, marriage, deployment)
9.	Does your child need assistance or supervision with the following ADL's?
	Brushing Teeth       Combing Hair       Dressing       Showering         Toileting/bathroom Other:
10.	Does your child have any of the following nighttime habits/challenges?:          Fear of Dark       Nightmares       Night terrors       Difficulty walking         Talks in Sleep       Sleep Walking       Snoring       Bed Wetting         Difficulty Falling Asleep       Other:

Form 7 Cont.	Camper's Name:		
	(Please Print)		
11. Please describe your child's eating habits:			
Eats everything Eats snacks sever	al times/day		
Needs to be encouraged to eat			
Other			
12. Who is in your immediate family (lives with	child)?		
13. What is the family status?			
Married Divorced Separated Single Parent (Mother / Father)			
Other:			
14. Are there any custody issues we should know	ow about? Yes No		
a. If yes, who has custody?			
☐Mother ☐Father ☐Join	t		
Other:			

15. Is there anything else you would like your child's counselor to know about your child, such as meal/bedtime rituals? 
Yes 
No

a. If yes, please explain:

Signature of Parent or Guardian	Date
Print Parent/Guardian Name:	
Relationship (if other than parent):	